



EUROPEAN UNION



HELHa
Haute École Louvain en Hainaut

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme ¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2021/2022]
End of validity	[2028/2029]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
EPLEFPA du Lot-et-Garonne LEGTPA Sainte Livrade sur Lot Ministère de l'agriculture France	FR-ST-LIV03	Jérôme THURILLAT Route de Casseneuil 47110 SAINTE LIVRADE SUR LOT FRANCE jerome.thurillat@educagri.fr +33553404700	https://www.agrocampus47.fr/fr/1/174/Description.html https://www.agrocampus47.fr/fr/1/196/La-cooperation-internationale.html https://www.agrocampus47.fr/fr/1/195/catalogue-des-cours.html
HAUTE ECOLE LOUVAIN en HAINAUT	B MONS 22	Christian GOETHALS Coordinateur Erasmus institutionnel : international@helha.be +32 65 40 41 66 Pour les coordinateurs locaux : voir annexe	Site web : www.helha.be Informations pour étudiants venant à la HELHa : http://www.helha.be/service/service-international/je-suis-etudiant-etranger/

B. Mobility numbers³ per academic year

The current agreement will be valid from the 2021-2022 through 2028-2029 academic year. In the case of changes applied to this mobility agreement, the table below will be modified no later than the end of January in the preceding academic year.

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education - Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods	
						Student Mobility for Studies (total number of months of the study periods or average duration)*	Student Mobility for Traineeships
F ST-LIV03	B MONS22	0512	Biotechnology		1st	2 * 5 months	2 * 2 months
B MONS22	F ST-LIV03	0512	Biotechnology		1st	2 * 5 months	2 * 3,5 months

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Training (optional)* [total number of staff]
F ST-LIV03	B MONS22	0512	Biotechnology	2 * 5 days	1 * 5 days
B MONS22	F ST-LIV03	0512	Biotechnology	1 * 3 days	1 * 3 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
B MONS22	0512	FR		B2	B2
F ST-LIV03	0512	FR		B2	B2

D. Calendar

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
B MONS22	15 May	01 November
F ST-LIV03	31 May	30 November

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
B MONS22	15 May	01 November
F ST-LIV03	31 May	30 November

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
F ST-LIV03	jerome.thurillat@educagri.fr	https://www.agrocampus47.fr/fr/1/196/La-cooperation-internationale.html
B MONS22	Sandra MORABITO Coordinatrice INCOMING international@helha.be 0032 65 40 41 66	http://www.helha.be/service/service-international/je-suis-etudiant-etranger/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
F ST-LIV03	CV Motivation letter	- Number of ECTS credits completed : 30 - Subject area code - ISCED : 0512 Biotechnology	https://www.agrocampus47.fr/fr/1/14/46/Formations-BTS-Anabiotec-laboratoire.html https://btsaanabiotec47.jimdofree.com/
B MONS 22	CV Motivation letter	- Number of ECTS credits completed : 30 - Subject area code - ISCED : 0512 Biotechnology	https://www.helha.be/etude/agronomie/agro-industries-biotechnologies/bachelier-en-agro-industries-biotechnologies/

The receiving institution will send its decision within 4 weeks, and no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
F ST-LIV03	- Reduced mobility - Hearing impairments - Visual impairments - ...		marie-catherine.hoche@educagri.fr +33553404700	
Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
B MONS 22	- Reduced mobility - Learning accessibility - Hearing impairments - Visual impairments ...		international@helha.be +32 65 40 41 66	https://www.helha.be/service/enseignement-inclusif/enseignement-inclusif/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ST-LIV03	paul.jacinto@educagri.fr +33553404700	https://www.agrocampus47.fr/fr/1/56/15/La-vie-du-lycee.html
B MONS 22	international@helha.be +32 65 40 41 66	http://www.helha.be/service/service-international/je-suis-etudiant-etranger/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ST-LIV03	jerome.thurillat@educagri.fr +33553404700	https://www.agrocampus47.fr/fr/1/196/La-cooperation-internationale.html
B MONS 22	international@helha.be +32 65 40 41 66	http://www.helha.be/service/service-international/je-suis-etudiant-etranger/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ST-LIV03	jerome.thurillat@educagri.fr +33553404700	https://www.agrocampus47.fr/fr/1/196/La-cooperation-internationale.html
B MONS22	international@helha.be +32 65 40 41 66	assurances@helha.be

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
F ST-LIV03	recognition of grades obtained during the mobility	jerome.thurillat@educagri.fr +33553404700	https://www.agrocampus47.fr/fr/1/196/La-cooperation-internationale.html
B MONS 22	ECTS grading scale	international@helha.be +32 65 40 41 66	www.helha.be

F ST-LIV03

Partner University grading scale related to ECTS grading system:

<i>Local grades</i>	<i>Local definitions</i>
18 to 20	The student shows that he/she deeply masters the subject, beyond the information he has been given. He/she is able to solve problems on his own when necessary. He/she has a critical mind and a capacity to synthesize out of the ordinary (Excellent)
16/17	The student was above the average standard. No problem or default. The initiatives he/she took were justified. He could analyse the situation on his own as well as synthesize. (Very Good)
14/15	The student was interested in the subject. No default could be noticed. Good reaction of the student when a trend is suggested to him/her or when he/she must think of it. He/she sometimes takes good initiatives. (Good)
11/12	The student has proved of goodwill or of a certain ability. Very slight problems and defaults. The critical mind and the ability to synthesize are unfortunately lacking. (Acceptable)
10	The student could certainly have done better than that. The problems and defaults are quite important but acceptable and do not prevent the professional integration. (Weak)
9 or less	The student has shown a real lack of goodwill and inability. The defaults and problems are very serious even intolerable. A satisfactory professional integration cannot be considered. (Failed)

B MONS 22

Partner University grading scale related to ECTS grading system:




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11/12	The student has proved of goodwill or of a certain ability. Very slight problems and defaults. The critical mind and the ability to synthesize are unfortunately lacking. (Acceptable)
10	The student could certainly have done better than that. The problems and defaults are quite important but acceptable and do not prevent the professional integration. (Weak)
9 or less	The student has shown a real lack of goodwill and inability. The defaults and problems are very serious even intolerable. A satisfactory professional integration cannot be considered. (Failed)

A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
F ST-LIV03	Monsieur André CHANFREAU Directeur de l'EPLEFPA du Lot-et-Garonne	4/2/2022	 
B MONS 22	Vincent CAPPELIEZ Vice DIRECTEUR - PRESIDENT HAUTE ECOLE LOUVAIN en HAINAUT	03/02/2022	

⁵ Scanned signatures are accepted